



MEGHALAYA BOARD OF SCHOOL EDUCATION

Headquarters: Tura

QUOTATION

Dated Tura, the 30th August, 2018.

NOTICE INVITING TENDER

Sealed quotations accompanied by a cash receipt of Rs. 1000/- (Rupees one thousand) only from Accounts Branch (non-refundable) in favour of the Executive Chairman, Meghalaya Board of School Education, Tura are invited from the reputed registered firms/suppliers for printing and supplying of the following examination materials for the **Higher Secondary School Leaving Certificate Examination, 2019**. The quotation papers will be received upto 3:00 P.M. on or before **14th September, 2018**. Bids will be opened at 4:00 P.M. on the same date i.e. **14th of September, 2018** at Conference Hall of MBOSE, Main Office, Tura. The bidders are requested to be present or send a representative at the time of opening the tender papers

<u>Sl. No.</u>	<u>Particulars.</u>
1.	Main Khatta (24 pages ruled) L×B (stitched) – 21½cm × 27cm.
2.	Additional Sheet (4 pages ruled) L×B (stitched) – 22½ cm × 28½cm.
3.	Graph Paper – (L×B) - 21½cm × 27 cm.
4.	Statement of Candidate Form No. HSS-09.
5.	Cloth Lining Envelope – 12" × 18".
6.	Cloth Lining Envelope – 12" × 15".
7.	Cloth Lining Envelope – 10" × 14".
8.	Cloth Lining Envelope – 10" × 12".
9.	Cloth Lining Envelope – 12" × 15" (Printed Computer Copy).
10.	Cloth Lining Envelope – 12" × 15" (Printed Board Copy).

Terms and Conditions:

1. The firms should have/possess an experience of supplying such examination materials for the past 10 years (Enclose Experience Certificate). Firms with no experience need not apply.
2. Copy of GST registration to be enclosed.
3. Copy of C.A Report for past 03 years to be enclosed.
4. In case of non-tribal, income tax filing returns.
5. In case of Non-Tribal, Trading License from GHADC shall have to be enclosed with the quotation.
6. Sample copy of the actual size and quality of materials should be submitted along with the Quotation.
7. The materials should be delivered at the Board Office, Tura/Shillong at the Quotationer's own cost.
8. GST shall be deducted as admissible under the rules.
9. The undersigned has the right to reject the materials if found unsatisfactory.
10. Bidder should quote the rates clearly (both in figures and in words), item wise.

(R.R. MARAK, MCS.)

Director (Administration),
Meghalaya Board of School Education,
Tura.

MemoNo. MBOSE/GE/HSS-Ex.F/454/2004/28234-36

Dated Tura, the 30th August, 2018.

Copy to:

1. All Reputed Firms.
2. The Jt. Director (ITES) with a request to upload the same in one website.
3. Notice Board.

(R.R. Marak, MCS.)

Director (Administration),
Meghalaya Board of School Education,
Tura.