

  
**MEGHALAYA BOARD OF SCHOOL EDUCATION**  
**HEAD QUARTERS:: TURA**

No MBOSE/SSLC/Exam-203/2013-14/CON IX/14592-15102 Dated Tura the 25<sup>th</sup> June, 2015.

From : S. N. Marak,  
Controller of Examinations,  
Meghalaya Board of School Education,  
Tura.

To : All Heads of Secondary and Higher Secondary Schools.

Sub : Class IX Internal Examination 2015: Instructions thereof.

Sir/Madam,

With reference to the subject cited above, I am directed to inform you that the class IX Internal Examination, 2015 will be conducted in the month of November, 2015. The Examination Programme/routine for the Examination will be notified in due course of time.

The requisition forms will be available in MBOSE Office Tura/Shillong from the 8<sup>th</sup> July 2015 onwards. The last date for submission of fees and forms is the 14<sup>th</sup> August, 2015. For the smooth conduct of the examination I am to request you to please follow the instructions as given below:

1. **FILLING UP OF REQUISITION FORMS:** Requisition forms may be obtained from MBOSE Tura/Shillong office or may be downloaded from mbose website [www.mbose.in](http://www.mbose.in).

Affiliated and Un-affiliated institutions may fill up the forms on their own. Heads of institutions are requested to read the instructions carefully before filling up the forms so as to avoid any mistakes. The duly filled up forms may be submitted to MBOSE Tura/Shillong Office during Office hours.

2. **PAYMENT OF FEES:**

(i) The fees for the examination are Rs. 150 (One hundred and fifty) only per student. The fees may be remitted to the Board by bank draft from the Meghalaya Cooperative Apex Bank or State Bank of India pledged in favour of the Executive Chairman, MBOSE, Tura payable at Tura. The fees may also be paid by direct remittance to MBOSE account number **11308055133**, State Bank of India, New Tura Branch or by direct transfer through internet banking to the account mentioned above. While depositing the requisition forms, the original copy of the counterfoil of direct remittance or the printed copy of the net banking transaction should be attached along with the requisition form. Heads of the institutions are advised to keep a photo copy of the counterfoil as their secondary office copy. It is hereby reiterated that the instructions given above should be strictly adhered to so as to avoid any inconveniences to the students.

3. **CONDUCT OF EXAMINATION AND COLLECTION OF QUESTION PAPER:**

- (i) The Promotion/Internal Examination will commence at 10 A.M.
- (ii) The Co-ordinating Officers will collect the Question Paper from MBOSE, Tura/Shillong 7 day before the commencement of the Examination. Other head of institutions will collect the Question Paper from the respective Co-ordinating Officers 2 hours before the commencement of the examination on the days of the examination. The co-ordinating Officers are requested to distribute the Question Papers to the institutions under their deposit centre where examination is to be held and records of receipt and delivery of Question Papers should be maintained in the format to be supplied by the Board.
- (iii) Heads of respective institutions shall be held responsible for any shortage, non availability and leakage of the Question Paper, Anomalies and discrepancies on the part of heads of Institutions if found, shall be liable to disciplinary action by the Board.
- (iv) The Deposit Centres will be Notified on a later date.

Soliciting your kind cooperation.

Yours faithfully,



(S.N. Marak)  
Controller of Examinations,  
Meghalaya Board of School Education,  
Tura.

No MBOSE/SSLC/Exam-203/2013-14/CON IX/15103-09

Dated Tura the 25<sup>th</sup> June, 2015.

Copy forwarded for information to:

- 1. The Executive Chairman, MBOSE, Tura.
- 2. The Jt Director, ITES, MBOSE, Tura.
- 3. The Deputy Director, MBOSE, Shillong Office, Shillong.
- 4. The District School Education Officer, of all Districts.
- 5. Officers of the Examination Branch MBOSE Tura/Shillong
- 6. The PRO's MBOSE, Tura/Shillong.
- 7. Office File.



(S.N. Marak)  
Controller of Examinations,  
Meghalaya Board of School Education,  
Tura.

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**MEGHALAYA BOARD OF SCHOOL EDUCATION**  
**HEADQUARTERS:: TURA**

**Class IX Internal Examination, 2015.**

**Requisition Form for Question Papers**

**Name of the Institution** \_\_\_\_\_

**Address** \_\_\_\_\_

**Number of Candidates** \_\_\_\_\_

**Total Number of Candidates :**

1.	Health Education	-----
2.	Computer Science	-----

**Total** -----

**3. Indian Languages:**

(i)	Khasi	-----
(ii)	Garo	-----
(iii)	Assamese	-----
(iv)	Bengali	-----
(v)	Hindi	-----
(vi)	Urdu	-----
(vii)	Nepali	-----
(viii)	Mizo	-----

Additional English -----

**Total** -----

**FEES:** Fee for each candidate is Rs. 150.00

Paid the sum of Rs. \_\_\_\_\_ (in words Rupees \_\_\_\_\_)

\_\_\_\_\_). The Fees collected from the candidates are to be remitted to the Board, by Bank Draft from the Meghalaya Co-operative Apex Bank/State Bank of India pledged in favour of the Executive Chairman, Meghalaya Board of School Education payable at Tura. The fees may also be paid by direct remittance to MBOSE account No. **11308055133** SBI New Tura Branch in the name of the Executive Chairman, MBOSE, Tura.

**Last date for submission of this form will be 14<sup>th</sup> August, 2015 at MBOSE Office Tura/Shillong.**

**NOTE : - This is a very important document to calculate the number of Question Papers that will be required for a particular subject. Therefore accurate figures should be furnished herein. The Board will not be responsible for any wrong information given by the institution.**

Certified that the information given above is accurate.

Place .....

Signature & Seal of the  
Head of the Institution.

Date .....